

## ***God's Work – Our Hands: Extraordinary Grace through Ordinary People***

Indiana-Kentucky Synod Assembly 2010 – June 4-6, 2010  
Northern Kentucky Convention Center, Covington, Kentucky

### ***About the assembly***

- On-site assembly check-in begins at 12:00 p.m. (EDT) Friday June 4.
  - The first plenary session begins at 2:00 p.m. Friday afternoon.
  - The Sending Eucharist will wrap things up by about 12:30 on Sunday June 6.
- We will meet at the Northern Kentucky Convention Center (<http://www.nkycc.com/>).
- Theme: “God’s Work. Our Hands: Extraordinary Grace through Ordinary People”
- Keynote Presenter: Diana Butler Bass – author, teacher, speaker (<http://www.dianabutlerbass.com>)
- Musician: Ken Medema – 2005 Synod Assembly musician, recording artist, improvisational composer (<http://www.kenmedema.com>)
- Election of a bishop, thanksgiving, farewell and Godspeed for Bishop Stuck, inspiring worship, celebrative dinners, fellowship-rich receptions, presence and leadership of ELCA Presiding Bishop Mark Hanson, inspiring and informative breakout sessions, and all the other aspects of assembly that help us to be the church in assembly – God’s Work – Our Hands: Extraordinary Grace through Ordinary People!

### ***Hotel Sleeping Room Reservations***

Hotel reservations are in addition to and separate from your Synod Assembly registration. This year the Northern Kentucky Convention and Visitor’s Bureau will coordinate reservations for both hotels through the Synod Assembly registration Web site and a special Web site dedicated to reservations for this Synod Assembly. Information about this process, including a phone number call for special hotel needs and concerns, is available at assembly registration Web site. Hotel reservations open February 10, 2010.

- Synod Assembly Registration: <http://www.regonline.com/iksynodassembly2010>
- Hotel Room Reservations: [https://resweb.passkey.com/Resweb.do?mode=welcome\\_ei\\_new&eventID=2495420](https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=2495420)

The Marriott RiverCenter is attached via walkway to the Northern Kentucky Convention Center, where most of the assembly action will take place. The Embassy Suites is about one-half a block from the Convention Center and is not connected by a walkway.

Please expect to guarantee your reservation with one night’s prepaid room and tax on a credit card. Please note that the two hotels have different rates and inclusions in their rates. The “release date” (the date after which room rates and availability will not be guaranteed) for both hotels is Thursday, May 13, 2010. It is imperative that room reservations be made before these dates in order to receive the assembly rates.

- Marriott: \$129 each per night. Self park \$10/day; valet park \$22/day
- Embassy Suites: \$138 each per night, including complimentary full breakfast and self-park  
As with assembly registrations, hotel reservations will open Wednesday, February 10, and will be handled through a central system for both hotels via the assembly registration Web site.

Check-in time is 3:00 at both hotels. You may store your luggage at your hotel until your room is available. There will be a break from 4:00 to 5:30 on Friday during which those who have not yet done so may check in.

### *Dates to keep in mind as the assembly approaches*

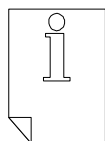
- Feb. 10 **Assembly registration opens online:** [www.regonline.com/iksynodassembly2010](http://www.regonline.com/iksynodassembly2010)  
*All assembly registrations are to be done online. Hotel reservations can also be made through the online assembly registration page.*
- March 1 Bishop election names due to synod Vice President Liz Michael  
Video contest submission opens (through March 29)
- March 5 Annual Reports due to the synod office from synod staff, officers, committees, ministries, institutions
- March 29 Close of video contest submissions
- April 1 Bishop election biographical forms due to synod Vice President Liz Michael
- April 2 Breakout proposals due to Bill Gafkjen (include title, paragraph description, and presenter information)
- April 5 Video contest public viewing & rating begins and runs through April 19
- April 9 General election (non-bishop) nominations due to Rudy Mueller
- April 15 **Early registration discount ends at midnight**
- April 16 Requests for Lunch Conversations, Celebration of Ministries booth reservation request forms due
- April 21 Resolutions from congregations, committees due
- May 5 Pre-assembly Bulletin of Reports and other information mailed on CD-ROMs to registrants
- May 6 Mailing of Bulletin of Reports CD-ROM**  
Last day for submission of preview copies of materials for the Assembly Information Packet
- May 13 Last day of guaranteed room reservations at Marriott and Embassy Suites hotels**
- May 20 Nominations and resolutions from conferences due
- May 21 Pre-assembly registration ends;** Mailing of pre-assembly materials will cease after this date  
*Only on-site registrations (\$230.00) will be accepted after this date*  
Deadline for 650 copies of pre-approved materials for information packet sent to St. Luke's Lutheran Church, 4800 Alexandria Pike, Cold Spring, KY 41076; (859) 441-2848

When in doubt, submit reports, requests, proposals, questions, and materials to:

Pastor Bill Gafkjen, Assistant to the Bishop and Director of Synod Assembly Planning  
Indiana-Kentucky Synod, ELCA  
911 E 86<sup>th</sup> Street, Suite 200, Indianapolis, IN 46240  
(317) 253-3522; [bgafkjen@iksynod.org](mailto:bgafkjen@iksynod.org)

### ***The Assembly Needs Volunteers!***

Do you know someone who would like to volunteer to serve as a greeter, registration staff, page, booth area attendant, or other important role during the assembly? Perhaps a spouse who is accompanying a voting member or a member of your youth group who'd benefit from an assembly? Contact Assembly Planning Team Chair Jan Philpy ([gphilpy@indy.rr.com](mailto:gphilpy@indy.rr.com)) to sign up!



This document and other pre-assembly materials are available for viewing and downloading via the synod's Web site: [www.iksynod.org](http://www.iksynod.org). Please check this site regularly for the latest information related to the assembly.